



**Florida Department of Health in Hernando County
Environmental Health Section**

INSTRUCTIONS TO OBTAIN A SEPTIC SYSTEM PERMIT

The septic permit application form DH 4015 must be properly completed for new systems, existing system approvals, repair permits and site evaluations. Applications that are incomplete and directions that are unclear can delay our processing of your request and may cost you additional fees.

Make certain that your lot is marked with your name or lot number at the street and place a flag at the drainfield location. If we cannot find your lot, or if the property is locked, inaccessible, or not properly marked, you will be assessed an additional fee of \$10.00. This office provides flags to mark proposed septic tank and well sites.

FEES:

\$350.00 – NEW CONSTRUCTION PERMIT

- 100.00 – APPLICATION AND PLAN REVIEW
- 115.00 – SITE EVALUATION
- 55.00 – CONSTRUCTION PERMIT
- 75.00 – INITIAL SYSTEM INSPECTION
- 5.00 – RESEARCH/TRAINING SURCHARGE

\$300.00 – REPAIR PERMIT - Tank certification/pump-out form required upon submission of application.

\$35.00 – EXISTING SYSTEM APPROVAL WITH NO INSPECTION – Issued for additions without bedrooms.

\$85.00 – EXISTING SYSTEM VERIFICATION - \$85.00 required when application is submitted. ***\$250.00 additional due upon issuance of permit if additional drainfield is required.*** Floor plan of existing house and addition/enclosure must be submitted. Tank certification/pump-out form required upon submission of application.

\$50.00 – ABANDONMENT PERMIT

\$50.00 – ADDITIONAL INSPECTION - excavation inspection, stabilization, correction of deficiencies, etc.

\$10.00 – ADDITIONAL SITE VISIT

\$50.00 – SITE RE-EVALUATION

\$25.00 – TIMED INSPECTION

INSTRUCTIONS FOR COMPLETING SEPTIC PERMIT APPLICATION

APPLICATION FOR: Check type of permit, if "Other" specify type, i.e. site evaluation.

APPLICANT: Print property owner's full name.

TELEPHONE: Telephone number of applicant and agent, if applicable.

AGENT: Property owner's legally authorized representative.

MAILING ADDRESS: Mailing address for applicant and agent, if applicable.

LOT, BLOCK, SUBDIVISION: List lot, block, subdivision and unit number, if applicable.

DATE OF SUBDIVISION: Official date of subdivision recorded in county plat book.

PROPERTY ID #: Section; Township; Range (if not subdivided).

PROPERTY SIZE: List square feet or property dimensions.

PROPERTY STREET ADDRESS: Street address for property. If address not yet assigned, indicate street name.

DIRECTIONS: Provide detailed directions to the property from our office.

BUILDING INFORMATION: Check residential or commercial.

TYPE OF ESTABLISHMENT: List type of establishment. Examples: single family, single wide mobile home, apartment, restaurant, doctor's office.

NO. BEDROOMS: List total number of bedrooms for house or each apartment.

BUILDING AREA: List total square feet of living area in dwelling. Exclude garages and screened porches.

PERSONS: Number of persons working in establishment.

BUSINESS ACTIVITIES: List number of employees, shifts and hours of operation.

FIXTURES: Mark each listed fixture with number installed or N/A if not applicable.

SIGNATURE: Signature of applicant or agent, and date.

ATTACH:

1. Floor plan showing living area. All rooms must be identified.
2. **Site plan drawn to scale from surveyor or on DOH Form 4015 showing:**
 - a. Boundaries of the property.
 - b. Location of residences, buildings, easements, lakes, ponds, septic tanks, etc. on your and adjacent properties.
 - c. Proposed septic tank and drainfield site.
 - d. Well site on your and your neighbor's property. Include irrigation well locations. State whether well is existing or proposed.
 - e. Indicate location of water lines.
 - f. Indicate lot elevations and drainage direction. If lot has no slope, easements and/or drainage structures, you must state that on the site plan.

NOTE: If the water supply and/or building is not on the property at the time of our inspection of the septic system, there will be a \$50.00 reinspection fee in order to determine compliance with state septic tank regulations.

We will call you when your permit is ready. If you have any questions you may reach us at (352) 540-6800 option 3, between 7:30 a.m. and 4:00 p.m.